



JOB POSTING: FULL-TIME EMERGENCY 911 TELECOMMUNICATOR -CLARE COUNTY CENTRAL DISPATCH

Applications are now being accepted by Clare County Central Dispatch to fill a full-time position within the dispatch center as an Emergency 911 Telecommunicator.

- This position requires staff to work weekends and holidays for 24/7 shift coverage
- Telecommunicators work (6) 12 hour shifts and (1) 8 hour shift every two weeks with the possibility of voluntary or mandated overtime per union contract.
- Applicants must be 18 years of age with a high school diploma or equivalent. Applicants must also pass a background check with fingerprint screening, a drug screen and pre-employment health examination.
- Applicant must have high moral and ethical standards, excellent communication, listening and voice skills and the ability to deal with stressful conditions.
- Starting pay is \$13.93, topping out at \$18.15 after 4 years. *The starting rate of pay may be negotiable with prior dispatching experience.
- Application packets consisting of the Clare County Sheriff Department employment application, resume and cover letter, must be submitted to the Sheriff Dept with attention to: Clare County Central Dispatch, no later than 4pm on Friday, October 30th 2020. Late applications will not be considered.

The application and complete job description are posted at the website address: www.claresheriff.org/node/16 and are also available for pickup at the Clare County Sheriff's Office, 255 W. Main St. Harrison, MI 48625. Any questions regarding the application process can be directed to the 911 Director, Marlana Terrian, email terrianm@clareco.net or call (989) 539-7166 ext. 4226.